



Policy Council Meeting

Location: Breckinridge-Grayson Programs, Inc.
201 E. Walnut Street, Leitchfield, KY 42754

Date: 3/23/2011

Time: 11:00 a.m.

----- Minutes-----

Total number of Policy Council members: 10

Total number of members present today: 9

Members present- Stephanie Spears, Russell Blakeman, Jessica Hayes, Lisa Ragsdale, Amanda Gonczy, Krista McDowell, Mary Hunt, Beverly Hinton, Michelle Logsdon (alternate)

Members absent- Rebecca Taul, and one Community Representative

Roll Call-Sign In

Policy Council Training-Joe Roberts, Information Technology Manager, presented training on outcomes and School Readiness.

OLD BUSINESS

February Minutes

Krista McDowell made a motion to approve the February 2011 minutes. Russell Blakeman seconded the motion. All agreed.

January Financial Report

Amanda Gonczy made a motion to approve the January 2011 Financial Report. Krista McDowell seconded the motion. All agreed.

February Financial Report

Russell Blakeman made a motion to approve the February 2011 Financial Report. Jessica Hayes seconded the motion. All agreed.

Program Reports

The February monthly reports were mailed to the Policy Council members for review and discussion. There were no questions or concerns regarding the monthly reports for February 2011.

NEW BUSINESS

Selection Criteria

Russell Blakeman made a motion to approve the updated Selection Criteria. Mary Hunt seconded the motion. All agreed.

Updated Personnel Policies and Procedures

Beverly Hinton made a motion to approve the most recent changes made to the Personnel Policies and Procedures listed below. Amanda Gonczy seconded the motion. All agreed.

Timesheets and Leave Request

Pay Checks

Education Area Employee Staff Development

Financial support Regarding Degrees and CDA's
Reporting Accidents
Inclement weather
Communicable Diseases

Other:

Day Care Licensing- Cathy Darst updated the Policy Council members on the most recent visit from day Care Licensing. There were no findings.

KHSA- Nine staff members and nine parents will be attending the Annual KHSA Conference in April.

The next Policy Council meeting is scheduled for Wednesday, April 27, 2011.

The meeting was adjourned.

Approved By:

Executive Director

Chairperson

Approval Date